FY 21/22

Colchester Public Schools

Budget Transfer - Less than $5,000

Superintendent Approval

School/Department: Bacon Academy

Reason for Request: Purchasing software licensing for science teachers with unused travel funds.

Reason for Available Funds: Travel/ field trips have not occurred as much due to COVID.

	Account Number	Account Name	Amount
From:	101104-43580	Travel	$100.00
To:	101104-43810	Dues & Fees	$100.00

01.24.2022
Date Requested

School Principal, Program Director or Supervisor

2/2/22
Date Reviewed

Chief Financial Officer

Date Approved

Superintendent of Schools

Date Notified

Board of Education Clerk